



IBT College / PHD

Edevu Training Camp Implementation Plan 2024



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Introduction to Camp Implementation Plan:

The Camp Implementation Plan outlines a structured roadmap for the establishment and enhancement of the Edevu Brown River camp, a pivotal component of IBT College's strategic initiatives. This comprehensive plan encompasses a range of goals, each with its unique Key Performance Indicators (KPIs), designed to facilitate effective negotiation, formalization, and utilization of the camp in support with PNG Hydro Development Limited (PHD). From crafting policies to infrastructure development and facility repairs, these initiatives collectively aim to create a conducive learning environment and elevate the overall educational experience. The plan reflects our commitment to precision, and excellence, ensuring that every aspect of the camp aligns seamlessly with our broader mission of providing quality education in Papua New Guinea.

Prospects and Benefits:

The successful execution of the Edevu Training Camp Plan holds promising prospects. Beyond providing IBT College students with a state-of-the-art learning environment, the camp serves as a platform for industry-aligned education. The plan aligns with contemporary educational paradigms and industry standards, positioning IBT College as a beacon of educational innovation.

Key Performance Indicator / Goals	Baseline	Target	Timeline	Responsible Party
1. Negotiations				
Goal 1. The primary objective of Goal 1 is to initiate and successfully conclude negotiations with PNG Hydro Development Limited (HDL) regarding the utilization of the Edevu Brown River camp for the benefit of IBT College. This negotiation process aims to establish a clear and mutually beneficial agreement that outlines the terms, conditions, and scope of IBT College's access to the camp.	At end of 2023, both Sunny and Allen met and both showing interest to join together to develop the institution in to a new landscape.	Discuss basic conditions and prospective, make understanding	February 2024	Sunny and Allen
2. Draft MOU				
Goal 2 centres around the creation of a comprehensive Memorandum of Understanding (MOU) that formalizes the partnership between IBT College and PNG Hydro Development Limited (HDL). This stage involves the meticulous drafting of the MOU document, encompassing the terms, responsibilities, and commitments agreed upon during the negotiation phase.	New initiative	Ready and present the MOU for PHD Board approval	End of February 2024	Sunny
3. HDL Board Approval				
Goal 3. Get HDL Board Approval, finalize the terms and condition according to the HDL Board advice.	New initiative.	Sign the MOU	March 2024 depending on PHD Board meeting Schedule, if is necessary, may ask the board for a special meeting.	PHD Board, Allen
Implementation Stage 1				
4. Camp Policies Creation				
Goal 4 focuses on the establishment of comprehensive policies governing the utilization and management of the Edevu Brown	New initiative	1.Access and Security:	March 2024	Policy Work Team

Key Performance Indicator / Goals	Baseline	Target	Timeline	Responsible Party
<p>River camp. These policies are designed to ensure the smooth and effective functioning of the camp, promoting a conducive environment for learning, safety, and collaboration.</p>		<ul style="list-style-type: none"> •Define authorized access points to the camp. •Implement security measures to safeguard the well-being of occupants. <p>2.Usage Guidelines:</p> <ul style="list-style-type: none"> •Specify permissible uses of camp facilities and resources. •Clearly outline any restrictions or limitations on usage. <p>3.Operational Hours:</p> <ul style="list-style-type: none"> •Define the operational hours of the camp. •Include provisions for special circumstances or events requiring extended hours. <p>4.Health and Safety:</p> <ul style="list-style-type: none"> •Establish health and safety protocols for occupants. •Outline emergency procedures and evacuation plans. <p>5.Environmental Sustainability:</p> <ul style="list-style-type: none"> •Implement policies promoting environmentally sustainable practices. •Encourage responsible use of resources and waste reduction. 		

Key Performance Indicator / Goals	Baseline	Target	Timeline	Responsible Party
		6.Community Standards: <ul style="list-style-type: none"> •Define expected behaviors and standards of conduct. •Promote a collaborative and respectful community atmosphere. 7.Facility Maintenance: <ul style="list-style-type: none"> •Set guidelines for the maintenance of camp facilities. •Establish procedures for reporting and addressing maintenance issues. 9.Conflict Resolution: <ul style="list-style-type: none"> •Establish a framework for resolving disputes or conflicts. •Define the process for escalating issues to higher authorities if necessary. 		
5. Camp Power Supply Installation				
Goal 5 focuses on the installation of a reliable and sustainable power supply system at the Edevu Brown River camp. The implementation of an efficient power infrastructure is crucial for supporting various educational and administrative activities, ensuring a conducive learning environment.	New initiative	Get power supply to the Camp	April 2024	PHD construction team
6. Camp Cafeteria / Kitching Set up				
Goal 6 focuses on setting up a fully functional cafeteria and kitchen within the Edvu Brown River camp. This initiative aims to provide a comfortable dining space and catering facilities for the occupants, enhancing their overall experience at the camp.	The Camp already have a Kitchen set up, but need to readjusted	Set the Kitchen to be capable for 100 plus people meal supply.	It will start once the access granted through April 2024	IBTC Logistic team may with assistance from PHD team
7. Camp Facilities Repair				

Key Performance Indicator / Goals	Baseline	Target	Timeline	Responsible Party
Goal 7 is to define faulty facilities and conduct repair and maintenance work	Camp already has the basic facilities, but some need repairs like windows, toilets, tables and chairs.	Equip all the facilities in fair condition and sufficient for use.	It will start once the access granted through April 2024	IBTC Logistic team may with assistance from PHD team
8. Fencing Construction				
Goal 8 is to meet the DHERST's recommendation to fencing around the campus to improve the safety of the on-board people.	New initiative	Put fence in necessary area	June 2024	On site Maintenance Team
9. Design physical Camp Admin Structure				
Goal 9, Define the needs, and design the operational use of the camp, area's rooms, put clear signs, and equip with necessary items, tools according to their particular function.	Rooms already there, but need equip them up.	All onsite necessary support all addressed such as Canteen, Medical care, emergency respond etc	June 2024	ON site Admin Team

Risk Management Plan

This Risk Management Plan provides a structured approach to identifying potential risks, outlining their mitigation strategies, and ensuring responsible parties are aware of their roles in risk prevention and management.

Key Performance Indicator / Goals	Baseline	Target	Timeline	Responsible Party	Risk	Mitigation
1. Negotiations	At the end of 2023, initial interest shown by both parties.	Discuss basic conditions and prospective, make understanding.	February 2024	Sunny and Allen	Failure to reach an agreement due to differences in expectations.	Regular communication between Sunny and Allen, clearly defining expectations and ensuring alignment.
2. Draft MOU	New initiative	Ready and present the MOU for HDL Board approval	End of February 2024	Sunny	Misalignment in the terms of the MOU leading to rejection by HDL Board.	Regular consultation with HDL during the drafting process to ensure mutual understanding and agreement.
3. HDL Board Approval	New initiative	Sign the MOU	March 2024 (depending on HDL Board meeting schedule)	HDL Board, Allen	Delays in HDL Board meeting schedule affecting approval timeline.	Regular communication with HDL Board to align schedules and consider a special meeting if necessary.
4. Camp Policies Creation	New initiative	Implementation of policies by March 2024	March 2024	Policy Work Team	Miscommunication leading to unclear policies.	Regular collaboration between Policy Work Team and stakeholders for feedback and clarity.

Key Performance Indicator / Goals	Baseline	Target	Timeline	Responsible Party	Risk	Mitigation
5. Camp Power Supply Installation	New initiative	Get power supply to the Camp	April 2024	HDL Construction Team	Technical challenges or delays in the power supply installation.	Regular progress checks and communication with the HDL Construction Team to address any issues promptly.
6. Camp Cafeteria / Kitchen Set Up	Kitchen set up already exists, needs readjustment	Set the Kitchen to be capable of supplying meals for 100+ people	Starting once access is granted through April 2024	IBTC Logistic Team with assistance from HDP Team	Delays in readjusting the kitchen facilities.	Coordination with the HDP Team and continuous progress monitoring.
7. Camp Facilities Repair	Camp already has basic facilities, some need repairs	Equip all facilities in fair condition and sufficient for use	Starting once access is granted through April 2024	IBTC Logistic Team with assistance from HDP Team	Overlooking critical repairs leading to unsafe conditions.	Conducting a thorough inspection and creating a priority list for repairs. Regular checks to ensure all facilities are functional.
8. Fencing Construction	New initiative	Put a fence in necessary areas	June 2024	On-site Maintenance Team	Delays in construction due to unforeseen circumstances.	Regular updates on the construction progress and contingency plans for potential delays.
9. Design Physical Camp Admin Structure	Rooms already exist but need equipping	All on-site necessary support addressed	June 2024	On-site Admin Team	Inadequate preparation for the operational use of the camp.	Collaboration with stakeholders and consultation to identify and address all operational needs.

Conclusion:

In summary, the Edevu Training Camp Plan is a forward-looking strategy that underscores IBT College's commitment to providing quality education in Papua New Guinea. Through strategic collaboration, infrastructure development, and meticulous governance, the plan paves the way for a transformative educational experience at the Edvu Brown River camp, contributing to the growth and development of future professionals and the nation as a whole.

IBT College Strategic Development Team